

Minnesota Eligibility Technology System Executive Steering Committee Meeting Minutes

Details

October 24, 2023

10 a.m.-12 p.m.

Location: Room #1100, Minnesota Senate Building, 95 University Ave. W., St. Paul, MN 55155

Participants

Voting Members

- Libby Caulum, MNsure
- Kari Koob, MNsure
- Dave Greeman, DHS
- Julie Marquart, DHS
- Dustin Letica, St. Louis County
- Kari Ouimette, Scott County

Non-Voting Members

- Jon Eichten, MNIT
- Mike Wright, MNIT

Guests

- Brian Sittarich, MNIT

Agenda Items

Call to Order & Welcome

Presenter: Dave Greeman

Dave Greeman, (DHS) - called the Minnesota Eligibility Technology System Executive Steering Committee meeting to order at 10:04 a.m. The following ESC members were present: Co-chair Jon Eichten, Co-chair Dave Greeman, Kari Koob, Julie Marquardt, Dustin Letica and Kari Ouimette. Others in attendance included: Brian Sittarich

Quorum was met and Dave reviewed the meeting agenda.

Administrative Items

Presenter: Dave Greeman

Introduction of MNIT@DHS/MNsure CBTO:

Welcomed was George McNulty the new CBTO of MNIT@ DHS.

Approval of Meeting Minutes:

The committee needed to approve the August 22, 2023 meeting minutes as that is the last time the METS ESC met.

Dustin Letica made a motion to accept the minutes as written. Seconded by Jon Eichten.

With no discussion it was opened for a roll call vote:

Greeman - Aye; Libby - Aye; Letica - Aye; Ouimette - Aye; Koob - Aye; Marquardt - Aye.

Motion passed with none apposed.

METS Financial Update

Presenter: Julie Marquart, Acting Assistant Commissioner/State Medicaid Director, Health Care Administration

Provided was an update on the progress being made with the METS Appropriations that DHS received from legislature funding.

- **Information Covered:** Implementation constraints and strategies, possible timeline, the inclusion of Counties and Tribes and impact on the work force were covered.

METS IT Program Status Update

Presenter: Brian Sittarich, METS Program Manager, MNIT Services @ DHS/MNsure

Presented was an update on the Minnesota Eligibility Technology System in two parts, METS Updates and Standing Topics.

Approvals

METS Program has brought forward items for approval so discovery and planning can begin.

Q: Kari K. - A while back RSS was put on hold for 3-12 months, is there a projected date will be restarted? Brian responded, Program is not aware of a future restart date. Why it's on the roadmap was a request from the SGG for visibility.

- **FFY24 METS Roadmap** - The roadmap provides a look at the work that is being planned, in progress, completed and on hold for the coming year.
 - **Ongoing / Annual Work** - Four new work efforts, one carryover project and M&O: Non-Project Work were covered.
 - **Development Projects** - All seven development projects are carryover projects from FFY23 with one exception (Health Care Consumer Support (HCCR) IVR Phone System).

Q: Jon - Is the Infrastructure Improvements - IAM MNsure MFA & Dev Enhancements project the multi factor authorization project? Brian Responded, yes.

Approval Vote:

Libby Caulum made a motion to accept the minutes as written. Seconded by Jon Eichten.

With no discussion it was opened for a roll call vote:

Greeman - Aye; Libby - Aye; Letica - Aye; Ouimette - Aye; Koob - Aye; Marquardt - Aye.

Motion passed with none apposed.

METS Updates

METS Auto-Renewal - Brief scope descriptions and updates were provided for the following efforts related to METS Auto-Renewal:

- **METS Auto-Renewal Enhancements** - Deployed their second and final scope item, the use of only available electronic income data for projecting income to determine if a case can be auto-renewed. The enhancement will stop using a combination of electronic and enrollee-attested data.
- **Renewal Mitigation** - Will support the DHS Mitigation Plan 2.0 by suppressing the Need-to-Renew notice/renewal form and the Auto-Close notice for cases identified by DHS. Counties will act to passively renew these cases. Renewal Cohorts included in the Renewal Mitigation actions are January 2024 and ongoing.
- **Auto-Renewal Future State** - Targeting to be deployed on January 16th. This work simplifies the rules for determining who can auto-renew. It is hoped that this will further increase the auto-renewal rate.
- **Individual Renewals** - The project will meet the CMS federal rules that require exparte renewals to take place at the individual level and not at the household level.

MNIT Open Enrollment Update - Open Enrollment dates will be from 11/1/2023 through 1/15/2024. Activities in preparation include:

- MNIT teams are meeting weekly with technical stakeholders to track the status of necessary tasks.
- A Change Freeze is in place as of Monday, October 23, 2023, and will continue through the end of Open Enrollment.
- Command Center Meetings will be scheduled throughout Open Enrollment.
- Technical teams will be conducting multiple system checks on weekdays when the Command Center is open.
- MNIT will staff a virtual Open Enrollment Command Center during hours the MNsure Contact Center is open.

Standing Topics

Upcoming Deliverables - Work was presented in two parts focusing on changes, Rolling Deliverable Schedule, and Release Timeframe, providing a rolling view of recent and planned deliverables both by new development and ongoing/annual work.

- **Rolling Deliverable Schedule**
 - New Development Projects
 - HCCS IVR Phone System project was added to the deliverable schedule.
 - Removed were all the projects that were completed in FFY23.

- Ongoing/Annual Work - Four work efforts were added: Individual Renewals, Auto-Renewals - Future State, Auto-Renewal Enhancements and ExParte Renewals - Mitigation.
- **2023 Release Timeframes** - Shows work scheduled to deliver in the specified release and updates were provided if needed.
 - **Fall Release** (September 17, 2023) - There were no changes from the last meeting.
 - **Late Fall Release** (December 17, 2023) - This release was created to accommodate a legislatively mandated project, Continuous Eligibility for Children, with additional precautions since it will be deployed during Open-Enrolment.
 - **Winter Release** (February 11, 2024) - This release includes Verify Lawful Presence 37.1 (phase one of the Curam Upgrade 2022) and M&O Non-Project work.
 - **Late Winter Release** (March 10, 2024) - Curam 8.1 Upgrade was removed and replaced by Individual Renewals - Phase 1 and M&O Non-Project work.
 - **Spring Release** (May 5, 2024) - This release includes Individual Renewals - Phase 2 and M&O Non-Project work.
 - **Summer Release** (June 23, 2024) - This release includes the Curam 8.1 Upgrade and M&O Non-Project work.

Stoplight Report - Presented were the active projects on the roadmap along with their red, yellow, or green status as reported by the project managers as of Monday, October 16, 2023. Ten projects were reported on: seven in green and three in red (Renewals Self-Service, HCCS IVR Phone System, and Curam 8.1 Upgrade). A report and get to green plans were provided for red projects.

Q: Kari K. - Please expand a little more on Multi Factor Authentication project, MNsure already has this functionality. Brian responded, you are correct MNsure does have MFA. Being a multi-year project, the focus is now on rolling this out to county locations and small pockets of workers that were missed.

New Business

No new business was brought up for discussion.

Public Comment

No public comments were made.

Adjourn

Next meeting is expected to be held November 28, 2023, at 10 a.m.

Dave adjourned the meeting at 10:53 a.m.